

Minutes

TO: Finance and Budget Committee

FROM: Shari Cantor, Chairperson

DATE: October 4, 2013

SUBJECT: Finance and Budget Committee Meeting

In Attendance: Shari Cantor, Harry Captain, Ron Van Winkle, Peter Privitera, Rick Ledwith, Elizabeth Hewitt

The Finance and Budget Committee met on Friday, October 4, 2013, at 7:45 a.m. in Town Hall, Room 312, to discuss the following:

AGENDA

1. Risk Management

Rick Ledwith discussed the recent Health Program Report and the Risk Management Fund. Our health care costs are rising in the single digits for the 4th year in a row. Also the number of persons in the health plan has fallen for the fifth year in a row.

2. Purchasing

Peter Privitera discussed an ongoing review of our purchasing practices and procedures.

3. New Financial System

Peter Privitera discussed our process for the selection of a new financial system. The Council appropriated funds for the replacement of the existing system. The town is expected to release the RFP for the software early in December and hopes to award a contract by April 30th.

4. Multi-space meter proposals

The Town has received six proposals for replacement of the single meter heads with multispace kiosk stations. The town is expected to award a contract by December 1st with installation occurring in the spring of 2014.

C: Town Council
Ronald Van Winkle, Town Manager
Joseph O'Brien, Corporation Counsel
Essie Labrot, Town Clerk
Department Directors
Karen List, Superintendent of Public Schools